

School _____

Employer _____

Student _____

MEMORANDUM OF UNDERSTANDING

This vocational education cooperative work experience (training) program has been approved subject to the terms of this agreement, including the following conditions:

1. The program is under the direct supervision of a full-time coordinator with adequate release time.
2. The signature will indicate approval of all parties involved.
3. The student-learner will be receiving instruction in an approved school and will be employed pursuant to a bona fide Vocational Cooperative Education Program in order to further his/her vocational education.
4. The student-learner will neither displace a regular worker now employed, nor substitute for a worker who would ordinarily be needed by the employer.
5. A schedule of organized and progressive work processes to be performed on the job has been prepared.
6. Safety instruction will be given by the school. While on the job, the student will receive safety instruction from and under the direct supervision of a qualified representative of the employing organization. Specific machines upon which he/she will work and other hazardous operations on which he/she will work are itemized.
7. The student-learner agrees to perform his/her duties in a loyal and faithful manner and to work for the best interest of all concerned.
8. This program may be terminated at any time by the high school vocational director, the coordinator, or the principal to assure the best interest of all concerned.
9. This program shall comply with all federal, state, and local laws and regulations.
10. If applicable, the waiver of hazardous occupation restrictions (New Hampshire Youth Employment Law Chapter 276-A :4,1) is granted when this agreement is approved by the Department of Labor.
NOTE: This exemption for employment of a student-learner may be revoked in any individual situation wherein it is found that reasonable precautions have not been observed for the safety of minors employed there under.
11. The employer agrees to furnish an evaluation of the student-learner's progress, adaptability, and attitude approximately one a month. (Forms will be furnished by the coordinator).
12. "The employer and school assures that students will be accepted and assigned to jobs and otherwise treated without regard to race, color, national origin, sex, or handicap."

This program, as set forth in the memorandum of Understanding, has been reviewed by the New Hampshire Department of Labor for compliance with New Hampshire labor laws.

The hazardous occupations restrictions if any, are hereby waived during the hours of training as stated herein.

DOL AUTHORIZATION ___ YES ___ NO

Reason for rejection _____

Dated Signed

for the Department of Labor